

A Catholic College for Girls Year 7 – 13

Enclosed is information on:

- Teaching & Learning Programmes
- Year 7/8 Faculty
- Student Support Services
- College Contributions for local students in 2017
- Enrolment Timelines for Year 2018 Placements
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Teaching and Learning Programmes

Baradene College is an academic school where achievement at the highest level is valued, and the diversity of student ability is acknowledged. Students' achievement at the College places it as a leading Catholic academic College in Auckland, New Zealand.

Curriculum Goals

The College is committed to:

- meeting National Curriculum goals and objectives and giving due recognition to New Zealand's dual cultural heritage.
- offering its students a broad general education which will enable them to specialise later in the fields of their choice.
- providing holistic courses of study that educate the students academically, spiritually, physically and emotionally.
- embedding in all its courses of instruction the philosophies of Sacred Heart education.
- ensuring that courses of study at each level will allow every girl to develop her talents as far as she is able.
 - putting in place programmes that will assist individual students to overcome their difficulties.

For further curriculum information please see our website www.baradene.school.nz

YEAR 7-13 LEARNING AREA PATHWAYS 2017

FACULTY	YEARS 7/8	YEAR 9	YEAR 10	NCEA ACHIEVEMENT STANDARDS/UNIT STANDARDS LEVEL 1	LEVEL 2	LEVEL 3
RELIGIOUS EDUCATION	RE	RE	RE	RE	RE	RE
ENGLISH	English Junior ESOL	English ESOL	English ESOL	English Senior ESOL	English Senior ESOL	English English Shakespeare Senior ESOL
COMMERCE			Business Studies	Accounting Economics	Accounting Economics	Accounting Economics
THE ARTS						
VISUAL ARTS	Visual Art	Visual Art	Visual Art	Visual Art	Art History Design Painting/ Printmaking Photography	Art History Design Painting/ Printmaking Photography
PERFORMING ARTS	Music Dance/Drama	Music Dance/Drama	Music Drama Dance	Music Drama Media Studies	Music Drama Media Studies	Music Drama Media Studies
HEALTH and PHYSICAL EDUCATION	Health & PE	Health & PE	Health & PE	Physical Education	Physical Education	Physical Education
LANGUAGES	Half year of - French - Mandarin - Spanish - Te Reo Maori	French Mandarin Spanish Te Reo Maori	French Mandarin Spanish Te Reo Maori	French Mandarin Spanish Te Reo Maori	French Japanese Spanish Te Reo Maori	French Japanese Spanish Te Reo Maori
MATHEMATICS and STATISTICS	Mathematics	Mathematics	Mathematics	Mathematics Mathematics for Numeracy	Mathematics for Statistics Mathematics towards Statistics towards Calculus	Calculus Statistics
SCIENCE	Science	Science	Science	Physical Science Biological Science	Biology Chemistry Physics	Biology Chemistry Physics
SOCIAL SCIENCES	Social Science	Social Science	Social Science	Geography History	Geography History Classical Studies Travel & Tourism*	Geography History Classical Studies Travel & Tourism*
TECHNOLOGY	Technology	Technology	Technology Digital Graphics Technology	Technology Digital Graphics Technology	Technology Digital Graphics Technology	Technology
GATEWAY					Gateway*	Gateway*

• Entry by invite and/or interview only

To be confirmed

Year 7/8 Faculty

Structure

- Six Year 7 classes led by the Director of Year 7 & 8
- Six Year 8 classes led by the Director of Year 7 & 8

What Baradene College - Year 7/8 Faculty Has To Offer

- A Catholic Education programme.
- Committed Staff.
- High standards which promote learning.
- A strong emphasis on Numeracy and Literacy.
- The ability to deliver the best possible education academically, socially, culturally and spiritually.
- Excellent facilities to enhance learning – Auditorium, Performing Arts facilities, Science/Visual Arts & Technology building, gymnasium and sports facilities, ICT suites, swimming pool and a vibrant library.
- A culture of positive regard.
- A wide coverage of sporting codes.
- Varied cultural opportunities.
- Foreign language learning opportunities taught by Specialist teachers.
- Science classes taught by Specialist teachers in the Laboratories
- A strong outdoor education programme.
- Music for all students.

National Standards

From 2010, all schools with children in years 1-8 will be using National Standards in reading, writing and maths. The standards are a description of what all New Zealand children are expected to be able to do in reading, writing and maths in years 1-8. They have been developed by the Ministry of Education and subject experts.

Why are they being introduced?

The standards give teachers, your child and you a clear idea of where your child is at in reading, writing and maths, and what they have to do next in their learning. Doing well in reading, writing and maths will give your child the skills and knowledge they need now. Working at or above the standards during years 1-8 means your child should be on track to finish secondary school with a worthwhile leaving qualification – NCEA level 2 or similar.

"Your child needs to do well in reading, writing and maths to do well at all subjects."

The reading, writing and maths standards are used by teachers to:

- plan and teach what your child needs to learn in reading, writing and maths across all curriculum subjects.
- work out where your child is at
- work out your child's next learning steps and set goals for learning, together with you and your child
- report clearly at least twice a year to you about your child's progress and achievement in relation to the standards.

Is there one national test? No

How will the teacher work out where your child is at?

The teacher will continue to use many different ways to find out where your child is at in reading, writing and maths. This includes:

- using a range of formal tests/assessments
- watching your child working in the classroom
- talking with them about their learning
- your child assessing their own and each other's work.

Some children will need more time and support to work towards the expected standard. The teacher will work together with you and your child to help them to achieve their next learning goals.

Working together with your child's teacher

You have an important role to play in your child's learning.

Having a good relationship with your child's teacher, clearly understanding where your child is at and working together to support your child's learning will help them do their best.

Questions you could ask the teacher:

- How well is my child doing?
- What can they do well?
- What do they need help with?
- What are they going to learn next?
- What do you need to know about my child to help them in the classroom?
- How will the school support them?
- What can I do to help at home?

Curricular Subjects

Religious Education
English
Mathematics
Art
Science
Social Science

Health and Physical Education
Technology
The Arts – Visual Art, Dance and Drama
Languages – French, Mandarin, Spanish,
Te Reo Maori
Digital Microsoft accredited

Extra Curricular Activities

Speech Competitions/Debating
Road Patrol
Trash to Fashion
Student committees
Orchestra
School sports days
Feast of the Sacred Heart performances
Involvement in inter-house competitions

ICAS Competitions
Dance Groups
Sports Teams
Junior Choir
Music Academy
La Fete
Kapa Haka

Education Outside the Classroom

Camps
Retreats
Sports Exchanges

Masses
Trips out of the classroom to support learning

What Is Our Vision For Your Daughter While She Is In Our Year 7/8 Faculty?

- To provide her with the best educational opportunities so that she may continue to achieve to her potential across a wide range of curriculum areas.
- To introduce her to new experiences, friendships, studies and interests.
- To provide her with a dynamic, secure and friendly, positive learning environment.

What Do We Hope For You And Your Daughter?

- We hope all students approach their education at this school with determination to succeed to the best of their ability.
- We hope all students take up and participate in the range of opportunities offered in the school.
- We hope all students give of their best effort at all times.
- We hope we can build strong partnerships with both girls and parents to best meet the needs of your daughters.
- We know without doubt your daughter will enjoy her years at Baradene College.

Student Support Services

Pastoral support, advice and guidance are available from a team of specialist staff who serve to respond to the needs of individual students. These include:

- Principal
- Director of Student Support Services
- Director of Administration
- Director of Assessments
- Director of Mission
- Director of Year 7 & 8
- Deans/Homeroom Teacher
- Learning Support Staff
- School Counsellors/Careers Adviser

1. PASTORAL CARE

The Dean of each year level has the overall responsibility for that year level and works together with the Director of Student Support Services, the Homeroom and subject teachers to monitor the students' progress at that level. The Dean is the first contact for students and their parents, should concerns arise about any aspect of their schooling.

The Homeroom teacher provides pastoral guidance for the students, encourages participation in school activities, and models for students the special character of the school.

The Director of Mission and Counsellors at Baradene provide students and parents with assistance in a range of areas to enable each student to achieve her full potential in a caring environment.

2. CAREER COUNSELLING

A Careers Adviser is available to provide students with the necessary information to make decisions in course selection. This ensures students have appropriate pathways to training courses, tertiary education and career opportunities.

3. LEARNING SUPPORT

There are many reasons why students need support to improve their ability to learn. The responsibility of learning support staff is to ensure that students are provided with opportunities to have their learning needs met at Baradene.

Enrolment Timelines for Year 7, 2018 Placements

- Thursday 9 March, 2017** **Open Evening:** 6.30 pm Welcome followed by guided tours throughout the Campus to view the Chapel, Auditorium, Library, Barat Technology/Visual Arts and Science Building, swimming pool, gymnasium, Year 7/8 classrooms.
All welcome, including prospective students, parents and grandparents. Note: There are stairs on the tour route.
- Thursday 23 March, 2017** Enrolments for Years 7, 2018 intake **CLOSE**.
- Tuesday 2 May, 2017** “Families with an offer of place are required to **confirm acceptance** of that offer by this date. Failure to do so will see your enrolment place forfeited. Term 1, 2018 financial contributions are also due by this date. Please note this date for your own family budgeting purposes”.

Academic Scholarships 2018

Baradene College Limited Junior Academic Scholarship

The Board of Baradene College Limited offer an Academic Scholarship each year at Year 7. The scholarship is open to all girls who have an established connection to the Catholic Church. Scholarship examinations in English and Mathematics are held each year and shortlisted candidates will be interviewed.

The value of the Scholarship is equivalent to 75% of Parent Financial Contributions.

The closing date for this Scholarship is Thursday 23 March, 2017 with examination date to be advised.

Baradene College Limited Academic Scholarship for Entry into Year 9

The Board of Baradene College Limited offer an Academic Scholarship each year to a student entering into Year 9. The scholarship is open to all girls who have an established connection to the Catholic Church. Scholarship examinations in English and Mathematics are held each year and shortlisted candidates will be interviewed.

The value of the Scholarship is equivalent to 75% of Parent Financial Contributions.

The closing date for this Scholarship is Thursday 23 March, 2017 with examination date to be advised.

Baradene College Limited – Special Character Scholarships at Year 7

The Board of Baradene College Limited offer two (2) Special Character Scholarships which will be awarded each year to new students entering Year 7.

The Scholarship is open to all girls who have an established connection with the Catholic Church. Scholarship examinations in English and Mathematics are held each year and shortlisted candidates will be interviewed to assess their potential contribution to the Special Character of the College.

Scholarships are awarded for seven years, subject to annual review.

The closing date for this Scholarship is Thursday 23 March, 2017 with examination date to be advised.

Cor Unum Scholarships

The ‘Cor Unum’ Scholarship

- For entry at Senior Academic Level – Year 11 or Year 12

This “Cor Unum” Scholarship is open to students wishing to enter in Year 11 or Year 12 and will be for academically able girls whose financial situation sees them not being able to meet the complete financial commitment of Baradene College of the Sacred Heart education.

The “Cor Unum” Alumnae Scholarship

- For entry at Senior Academic Level – Year 11 or Year 12

This “Cor Unum” Alumnae Scholarship is open to daughters of Alumnae who wish to see their daughters completing their education under the umbrella of Sacred Heart education. Entry will be in Year 11 or Year 12 for academically able girls whose financial situation sees them not being able to meet the complete financial commitment of Baradene College education.

Further information is available at www.baradene.school.nz ph Mrs F Lister 524 6019 ext 713



CATHOLIC DIOCESE OF AUCKLAND

INFORMATION FOR PARENTS / CAREGIVERS SEEKING PREFERENCE of ENROLMENT at CATHOLIC SCHOOLS

The following information is given to assist parents/caregivers seeking to gain preference of enrolment at a Catholic school

- In seeking preference of enrolment at a Catholic School you need to make a commitment to actively supporting your child in his/her faith formation and the practices of the Catholic Church.
- The Diocesan Preference Certificate needs to be signed by a Parish Priest or other authorized agent of the Bishop. It is normal practice to make an appointment with the Priest.
- A new Preference Certificate is required for each child in the family.
- Preference Certificates are school specific, in that the name of the school, the family intends to make an application for enrolment, must be specified on the Certificate. If you intend to apply for enrolment at a number of different Catholic schools you should have the required number of Preference Certificates and ask the Priest to sign these during the one interview.
- A new Preference Certificate is required for transfer to another school e.g. primary to secondary school. In some exceptional circumstances the preference status of your children could change.
- The school keeps the Preference Certificate – not the family.
- If you are applying for preference of enrolment under criteria 5.3 which reads *At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child’s participation in the life of the school could lead to the parents having the child baptised*, it is important to recognize that one parent/guardian being Catholic is not sufficient in itself to guarantee that preference will be granted. The second part of the sentence has equal weight with the first.
- If you are applying for preference of enrolment under criteria 5.4:
 - ❖ The familial adult must be a close family member who is actively involved in your child’s upbringing; a practicing Catholic and live close to you so that they can actively support your child’s faith formation and practices of the Catholic Church by taking your child to Sunday Masses and supporting other school and parish initiatives.
 - ❖ This familial adult needs to accompany you to the meeting with the Priest when seeking preference of enrolment.
 - ❖ It is responsibility of the familial adult to provide some evidence to show they are an active member of the Catholic Church, if not personally known to the person granting preference of enrolment.
- Priests/ Bishop’s Agents grant preference and they are the only person who may do so. Schools then decide which students they will accept for enrolment.
- Attendance at a Catholic school by non-preference students is not grounds for seeking preference of enrolment at another Catholic school.
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New School Wardrobe

Suppliers

The official school uniform is available from our School Uniform Shop, on site



Uniform Shop "Stables"

The Uniform shop at the "Stables" on the Baradene campus adjacent to the Centennial and Barat buildings is now up and running.

Note: Uniforms can no longer be purchased from Elizabeth Michael in Kingsland.

UNIFORM TRADING HOURS

Normal School Term Shop Trading Hours

Tuesdays and Thursdays | 8.00am -2.00pm

Phone: 524 6019 x868

Email: uniforms@baradene.school.nz

Payment can be made by any of the following methods:

Cash, cheque, EFTPOS, credit card (details can be provided over the phone) and parent portal (payment prior to taking goods)

SPECIAL SIZE UNIFORMS

The purchase and delivery process will be as follows:

Special size garments will first be purchased from the Baradene Uniform Shop. The student will then need to go to Elizabeth Michael Uniform Shop in Kingsland with their receipt to have measurements taken. Garments will be made to measure and sent to the uniform shop for collection. An email notification will be sent when the garment is ready for collection.

The shop will open during school holidays on selected days. Notification of days and times will be communicated in the newsletter prior to the holidays:

+ 2017 Uniform Catalogue – please see the website

SCHOOL BUS INFORMATION

Please go to www.maxx.co.nz / timetables / school timetables / Baradene College - for all school bus information. Ph. 09 366 6400

Wardrobe Rules and Regulations

Our School has the expectation that all our students maintain a high standard of appearance both within the school and in public.

1. Full and correct uniform must be worn and items of clothing be in good repair and clearly labelled.
2. Students shall not alter the uniform skirt lengths.

Hair

Hair should be tidy, worn in a natural colour and a style that is appropriate for school. Hair must be off the face and off the collar. Any hair that touches the collar must be tied back with a black hair tie and/red ribbon. Any hair clips must be in natural hair colours. No other hair adornments are permitted.

Jewellery

1. A wristwatch, a necklace of spiritual or cultural significance (on a chain long enough so as not to be visible), and, if necessary, one plain gold or silver stud in the lobe of each ear, are to be worn.
2. Any non-regulation jewellery that is worn will be confiscated by a staff member and returned at the end of the term.
3. The wearing of make-up and nail polish is NOT permitted.

Badges

Only School and house badges shall be worn on blazers.

On the street and public transport

1. All students are required to wear the school blazer with both summer and winter uniforms unless otherwise advised by the school.
2. Students leaving either sports practices or sports fixtures must be in either the sports all weather tracksuit (top and bottom) or full day uniform.

For formal school functions, including all School Assemblies

The correct uniform including the school blazer shall be worn.

Use of Cell phones

1. Cell phones may only be used before school, during morning tea and lunchtime. They may not be used during class and while moving between lessons.
2. In a genuine emergency, a student may ask a staff member for permission to use their own cell phone.
3. Cell phones should be locked away in lockers or if there is no locker available it can be lodged at the School office during the day but it is the responsibility of the student to collect it at the end of the day.
4. Cell phones can also be handed to the PE staff for safe keeping during PE.
5. Students are responsible for the safe keeping of their own cell phone.

Property and Privacy

1. All personal property must be labelled clearly and cared for.
2. Respect for the student's own property and the property of others is expected.
3. The privacy of each girl should be respected by others.
4. No girl may enter another girl's locker, even with permission, without that girl being present.
5. Girls have the primary responsibility to care for their own possessions and see that they are well looked after.
6. Loss will not be the responsibility of the school.

2017 College Financial Contributions

Baradene College Limited is the Proprietor of the College and responsible for the collection of the Parent Financial Contributions.

Parent Financial Contributions

The Contributions detailed below show the GST exempt portion which qualifies for the Donation Income Tax Rebate. *A Donation Tax Receipt is automatically posted but is also available on request.*

The Dues identified as being GST inclusive are based on the present level of GST of 15% and are subject to change by Government. *This portion does not qualify for the Donation Income Tax Rebate.*

The first member of each family attending the College pays the full Financial Contribution (Junior/Senior Contribution). There is a discount of 5% for the second member of one family attending the College at the same time and, for the third and subsequent members of one family attending the College at the same time, there is a discount of 10% of the Financial Contribution. This discount does not apply to Attendance Dues, Activity Fees, or Camp Charges. Baradene College Special Character contributions are incorporated in the Senior and Junior Contributions.

Attendance Dues

Attendance Dues (including GST) for 2017 are \$206.00 per term for Seniors and \$105.00 per term for Juniors. The Ministry of Education approves the rate of Attendance Dues under Section 36 of the Private Schools Conditional Integration Act 1975 in respect of the groups of schools forming part of the Diocese of Auckland Common Fund. The Attendance Dues are paid to the Auckland Common Fund and must be applied to the group of schools solely for authorised purposes under Section 36, of the Act.

College Contribution

The College Contribution is \$337.65 (GST exempt) per Term. This Contribution is to cover extra resources for the benefit of students including additional staffing, curriculum resources, information technology and co-curricular activities.

College Magazine

The charge for the College Magazine of \$32.60 (plus GST) is based on one per student. This cost is set by the Baradene College Board of Trustees.

School Camps

The Camp charges for 2017 are \$345.00 for Years 7 & 8, \$395.00 for Years 9 & 10. These costs include GST.

Parent Teacher Association Levy

The annual subscription of \$10.00 per family is collected on behalf of the PTA.

Alumnae Association

A one-off contribution of \$50.00 is collected from each Year 13 student on behalf of the Alumnae Association. This is for lifetime membership of the Association.

Master Development Plan

Detailed planning continues on the preparation of a Master Development Plan to provide quality teaching and learning facilities for the students and to ensure future projects are appropriately co-ordinated and prioritised. The Parent Financial Contributions provide for the Special Character Programme within the College and assist in the repayment of bank loans which have been committed for capital works and the new developments scheduled in the Master Plan. Financial Contributions requested from parents may be revised from time to time in the light of rising costs. The College reserves the right to make any such revisions during the year after advising parents.

The Annual Financial Contributions for 2017 are as follows:

Years 7 and 8

\$2,504.60	Junior Contribution (GST exempt)
\$1,350.60	College Contribution (GST exempt)
\$ 420.00	Attendance Dues (GST inclusive)
\$ 9.30	Diary (GST inclusive)
\$ 37.50	College Magazine (GST inclusive)
\$ 345.00	Camp (GST inclusive)
<u>\$ 10.00</u>	Parent Teacher Association annual subscription (GST exempt)
<u>\$4,677.00</u>	TOTAL

The total portion which qualifies for the Donation Income Tax Rebate is \$3,865.20

Years 9 and 10

\$2,552.00	Senior Contribution (GST exempt)
\$1,350.60	College Contribution (GST exempt)
\$ 824.00	Attendance Dues (GST inclusive)
\$ 9.30	Diary (GST inclusive)
\$ 37.50	College Magazine (GST inclusive)
\$ 395.00	Camp (GST inclusive)
<u>\$ 10.00</u>	Parent Teacher Association annual subscription (GST exempt)
<u>\$5,178.40</u>	TOTAL

The total portion which qualifies for the Donation Income Tax Rebate is \$3,912.60

Years 11, 12, and 13

\$2,552.00	Senior Contribution (GST exempt)
\$1,350.60	College Contribution (GST exempt)
\$ 824.00	Attendance Dues (GST inclusive)
\$ 9.30	Diary (GST inclusive)
\$ 37.50	College Magazine (GST inclusive)
<u>\$ 10.00</u>	Parent Teacher Association annual subscription (GST exempt)
<u>\$4,783.40</u>	TOTAL (Years 11 and 12)
\$ 50.00	Alumnae Association Contribution Year 13 only (GST exempt)
<u>\$4,833.40</u>	TOTAL (Year 13)

Years 11 and 12 - The total portion which qualifies for the Donation Income Tax Rebate is \$3,912.60

Year 13 - The total portion which qualifies for the Donation Income Tax Rebate is \$3,962.60

How to Enrol at Baradene College of the Sacred Heart

Complete an Enrolment Application Form and return to the College by the specified cut-off date as noted in the Timeline. Enrolment packs can be obtained from:

The Enrolment Officer
Baradene College of the Sacred Heart
Private Bag 28906
Remuera
AUCKLAND 1541

Enrolment Enquires to the Enrolment Officer, by telephoning the school, Ph 09 524 6019 ext 713, during office hours 10am-4pm daily. Email: flister@baradene.school.nz

Please send all the following:

- Signed Enrolment Application form (Mother/Father/Guardian/Student)
- Passport size photo attached to application
- Copy of student's most recent school report (**end of year**)
- Copy of birth certificate/Copy of New Zealand Passport
- **Preference students** – the Preference of Enrolment Certificate signed by the Parish Priest
Copy of Catholic Baptismal Certificate if Baptised
- Non New Zealand Residents – copy of passport with visa/permit which states the student is a domestic student